

## Overview

### FEDERAL MINISTRY OF EDUCATION

FEDERAL SECRETARIAT COMPLEX, PHASE III,  
AHMADU BELLO WAY, ABUJA

### INVITATION TO TENDER FOR EXECUTION OF 2020 APPROPRIATION FEDERAL MINISTRY OF EDUCATION

The Federal Government of Nigeria has allocated funds to the Federal Ministry of Education Hqtrs, in the 2020 Appropriation Act for the procurement of Goods and Works towards achieving the mandate of the Ministry.

In compliance with the provisions of the Public Procurement Act 2007, the Ministry invites interested and eligible Vendors and Contractors with relevant proven competence and experience to participate in the bidding process of the following Projects:

#### (21) CATEGORY A (WORKS)

LOT NO	PROJECT TITLE
Lot W1	Provision of Security Infrastructure in Some of 104 Unity Colleges: Perimeter Fencing, Solar Street Lights, Solar Powered Motorized Borehole And CCTV

Lot W2	Rehabilitation And Equiping of Laboratories in Some of 104 Fucs
Lot W3	Rehabilitation of Classrooms Laboratories and Hostels in Some of Fucs
Lot W4	Upgrading of Infrastructure, Erosion Control, Repairs of Flooding, Rainstorm and Damages in Some of Fucs
Lot W5	Renovation/Rehabilitation of The National Education Diagnostic and Assessment Centre, Abuja
Lot W6	Construction of Blocks of Classrooms with Furniture in Katsina North Senatorial District, Katsina State
Lot W7	Construction of Blocks of Classrooms with Furniture in Kastina Central Senatorial District, Katsina State
Lot W8	Construction of Blocks of 3 Classrooms with Furniture in Jigawa North-West Senatorial District, Jigawa State
Lot W9	Provision of Solar Street Lights in Fagge, Kano Sate
Lot W10	Construction And Equipping of Second Schools in Katsina, Katsina State

Lot W11 Construction of Auditorium, Library and Clinic in Daura School of Legal Studies Katsina, Katsina State

Lot W12 Provision of Special Educational Support Infrastructure in University of Lagos

## **2.2 CATEGORY B (GOODS)**

<b>LOT NO</b>	<b>PROJECT TITLE</b>
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Lot G1	Supply of Classroom Furniture to Schools in Sokoto South Senatorial District, Sokoto State
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Lot G2	Supply of Generators to Five (5) Secondary Schools in the Central Senatorial District of Cross River State
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Lot G3	Supply of Computers to Five (5) Secondary Schools in the Central Senatorial District of Cross River State
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### **(3) ELIGIBILITY REQUIREMENTS:**

Prospective bidders must possess the under-listed requirements to be eligible in this procurement process:

(a) Certificate of Incorporation with Corporate Affairs Commission (CAC), Please attach the company's Article of Memorandum duly certified forms CAC2 and CAC7;

(b) Current Tax Clearance Certificate for the last three (3) years valid till 31<sup>st</sup> December, 2020: with minimum average turnover of N20 million;

- (c) Current Pension Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- (d) Current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- (e) Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants, and Services Providers by submission of Interim Registration Report (IRR) expiring on 30/06/2020 or valid Certificate issued by Bureau of Public Procurement;
- (g) Company Audited Accounts for the last three years (2017, 2018 & 2019); the Audit Firm must be registered with Financial Reporting Council of Nigeria;
- (h) A sworn affidavit:

- disclosing whether or not any officer of the relevant committees of Federal Ministry of Education or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the Bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- that no Partner/Director have been convicted in any Country for criminal offences related to fraudulent or corrupt practices or criminal misrepresentation or falsification of facts relating to any matter;
- that the Company is not under receivership, the subject of any form of winding up petition or proceedings, insolvency or Bankruptcy;

- (i) Evidence of financial capability to execute project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, and CORBON) for works;
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

- (l) List of Equipment with proof of Ownership/Lease (for works); and
- (m) For Supply of Equipment: Letter of Authorisation as representatives of the Original Equipment Manufacturers (OEMs);
- (n) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner).
- (o) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm

#### **(4) COLLECTION OF TENDER DOCUMENTS:**

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Assistant Director (Procurement) Room 3.17 Podium L, 3<sup>rd</sup> Floor on evidence of payment of a non-refundable fee of N10,000.00 per lot, paid into the Federal Ministry of Education Hqtrs' Remita account in any commercial bank.

#### **(5) SUBMISSION OF TENDER DOCUMENTS:**

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, enclose the two sealed envelopes together in a bigger sealed envelope addressed to:

**The Director Procurement,**

**Federal Ministry of Education Hqtrs,**

## **Federal Secretariat, Abuja.**

and clearly marked with (the name of the project and the Lot number).

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Assistant Director office (Procurement) Room 3.17 Podium L, 3<sup>rd</sup> Floor **not later than 12:00 noon on Tuesday, 21 April, 2020.**

Please, ensure that you sign the Bid Submission Register in the Assistant Director's office (Procurement), Room 3.17 Podium L, 3<sup>rd</sup> Floor as the Federal Ministry of Education Hqtrs will not be held liable for any misplaced or wrongly submitted bids. For further enquiries, please contact 08136335630.

### **(6) OPENING OF TECHNICAL BIDS**

The technical bids will be opened immediately after the deadline at **12:00 noon on Tuesday, 21 April, 2020** in the Ministry's Conference Hall 2<sup>nd</sup> floor in the presence of bidders or their representatives who choose to attend and interested members of the public including relevant professional bodies, civil society and Non-Governmental organizations are hereby invited to witness the opening of the technical bids while the Financial bids will be kept un-opened until after shortlisting and prequalification, where necessary.

### **(7) GENERAL INFORMATION**

- (a) Bids must be in English Language and duly signed by an authorised Employee;
- (b) Bids submitted after the deadline would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots;
- (d) All costs will be borne by the bidders;

(e) Only pre-qualified bidders will be contacted at a later date for financial bid opening, while the financial bids of unsuccessful bidders will be returned unopened; and

(f) The Federal Ministry of Education Hqtrs, is not bound to pre-qualify any bidder and reserves the right to cancel the Procurement process at any time without incurring any liability in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:**

**THE  
FEDERAL MINISTRY OF EDUCATION HQTRS**

**PERMANENT**

**SECRETARY**